

HOW TO REQUEST A FIVE-YEAR EMBARGO IN PROQUEST ETD

To request a five-year embargo for your dissertation, please complete the steps below as you create a ProQuest ETD account.

STEP 1: Under **Publishing information > PQ publishing options:**

Part A: In response to “I want my work to be available in ProQuest as soon as it is published,” select “No – I have patents pending, or another reason why I need to delay access to the full text of my work.”

Part B: A drop-down will appear requesting your embargo time. Select “2 years” and add the note “5-year embargo request.” (See the screenshot below.)

Delaying release in ProQuest

I want my work to be available in ProQuest as soon as it is published. *

Yes

No - I have patents pending, or another reason why I need to delay access to the full text of my work.

How long would you like to delay the release to ProQuest? * (more info)

1 year 2 years

Note to administrator (optional): 200 characters

5-year embargo request

[Clear](#)

STEP 2: Under **About my dissertation/thesis > Notes (optional):**

Include a note regarding your five-year embargo request. (See the example below.)

Notes to Administrator (optional)

Include any notes you have for the administrator at your graduate school who will be reviewing your submission. If you will be unreachable via email, note the best way to contact you here as well.

Notes to Administrator: [Clear](#)

I would like a 5-year embargo.

(Maximum characters: 200)

[Save & Continue](#)